



CANISIUS COLLEGE

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February 15, 1991

Mark Castner, Assistant Director
User Services
Canisius College
2001 Main Street
Buffalo, NY 14208

Dear Mark,

I would like to extend an invitation to you to attend the Sixth AJCU Conference for Computer Center Directors, to be held at Canisius College April 15 and 16, 1991. Enclosed are conference registration and agenda survey forms.

Registration

The conference registration fee is \$140. This includes dinner on Monday night.

Accommodations

A block of rooms have been reserved at the Hyatt Regency Buffalo at a rate of \$88.00 per night for a single, or \$95.00 for a double. These rates apply for April 13, 14 and 15. To qualify for these rates, reservations must be made before March 15 directly with the Hyatt Regency Buffalo at 1-800-233-1234. Identify yourself as part of the Association of Jesuit Colleges and Universities Conference.

Transportation

Air-transportation to Buffalo is provided by most major carriers. ITA shuttle operates from greater Buffalo International Airport every hour on the hour. Cost is \$5.00 each way. Taxi service is approximately \$13.00 one way.

Transportation from the hotel to the college and back and to dinner Monday evening, will be provided. We will also provide transportation from Canisius College to the airport on Tuesday afternoon.

Conference Agenda and Business Meeting

The Conference will begin at 8:00 AM on Monday, April 15, with breakfast and adjourn at 3:00 PM on Tuesday. Suggestions for agenda topics are requested on the attached form. *Please* help out by volunteering to lead a session, serve on a panel, or moderate a special topics discussion group. (If you don't, you might have to listen to me longer than you would like.)

Conference Dinner

There will be a conference dinner on Monday, April 15. We are still working out the details. One of the dining facilities which is a serious contendor requires advanced menu selection. Please indicate on your registration form whether you would prefer Prime Rib, Broiled Salmon, or Chicken Wellington.

Sunday Reception and Dinner

A reception will be held in the Hospitality Suite at the Hyatt Regency at five. Dinner is at 7 pm at The Macaroni Co, across the street from the hotel. Sunday evening dress will be informal.

Area tours, Weather, and Other Considerations:

We tried to arrange our Monday night dinner in Niagara Falls, Ontario where you would have spectacular views of Niagara Falls. However, due to the state of world affairs, things are much tighter at the border and it would not make sense to try to take a large group across when we are pressed for time. If you are interested in going to Canada, you must have your birth certificate (no kidding!). If you are coming from another country, a passport is also required. If enough of you are interested in visiting the Falls during the day on Sunday, I will get a van and take you up. Other activities which might interest early arrivers include live theater and museums. Additional information will be sent to registrants.

As I write this in early February, it is about 45 and cloudy. It has been like this most of the week. This is typical weather for mid-April. But take the word typical with a grain of salt. In April, the weather is completely unpredictable... from lake effect snow to sunny and 70 degrees. (Remember, *you* voted to do this in April.)

Please send in your conference registration and agenda survey as soon as possible. We will send out the agenda and other material approximately two weeks prior to the meeting. If you have any questions, or if there are other issues we should be considering, please let me know. Also, please forward this invitation to others at your institution if your role has changed or there are others who may be interested.

Sincerely,



Joel A. Cohen
Director of the Computer Center
(Bitnet: COHEN@CANISIUS)