Computing Ethics and Security Awareness Committee

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IT Policy Committee

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Purpose of the Computing Ethics and Security Awareness Committee

The Computing Ethics and Security Awareness Committee (CEASe) sponsored by Information Services (IS), brings together persons from IS and other University departments, to serve as a technical and advisory resource for the University community considering issues of computer and network security, privacy and ethical behavior regarding the access and use of computing, networking, telephony and information resources at Loyola University Chicago.

What's New?

- University Digital Millennium Copyright Policy
- Network Capacity and Policy Issues Arising from the Use of Peer-to-Peer File Sharing Programs and Services
- Responsible Computing Policies at U.S. Jesuit Colleges and Universities

CEASe Information and Related Issues

- Who are we? What do we do? Updated 09/21/01
- Policies on Access and Acceptable Use Updated 12/02/01
- Electronic Mail Issues
- Advisories on Computing Ethics and Security Awareness Issues
- Other Relevant Policies and Acceptable Use Statements
- Copyright Issues
- Computer Ethics
- · Confidentiality Statements

Topics under Consideration:

- Electronic Plagiarism
- Distance Learning
- · Confidentiality and Disclosure of Information about Students, e.g., FERPA
- Digital Millennium Copyright Act of 1998

Electronic Plagiarism NEW

Academic Integrity Undergraduate Studies Catalog (effective-June 2001), Office of Registration and Reco

Distance Learning

There have been pockets of discussion within our community concerning distance education at Loyola University Chicag become apparent is a need to provide information regarding policy issues regarding the integration, implementation and t of distance education into existing University policies.

We could begin with the University policies on intellectual property and then proceed to consider how these policies apply issues as student access and privacy, ownership of a distance learning course, and potential liabilities associated distance courses.



Computing Ethics and Security Awareness Committee

Who are we?

The Computing Ethics and Security Awareness (CEASe) Committee is sponsored by Information Services (IS). The CEASe Committee membership consist of IS staff members and committee affiliates, representatives from other university departments who work with the Committee on security awareness and ethical issues relating to their interests.

Committee members:

- Jack Corliss, Research Computing Services (chairperson)
- Steve Di Benedetto, Student Financial Services
- Kris Daggett, Enrollment Management Systems
- Diane Hullinger, Data Administration
- Brian Kinne, Instructional Computing Services
- · Ron Kizior, Information Systems and Operations Management
- · Brigg Klein, Student Affairs
- · Dr. Mary Malliaris, Graduate School of Business
- Catherine Miesse, University Libraries
- Bruce Montes, Computing Infrastructure Services
- · Helena Orloff, Registration and Records, Medical School
- Dr. David Ozar, Center for Ethics and Social Ethics
- Margareth Schubert, Office of General Counsel (counsel to the Committee)
- Bjorn Skaptason, Human Resources
- Dan Vonder Heide, Network Infrastructure Services

The Committee generally meets the second Wednesday of every month at the Water Tower campus but may meet at other campuses as issues warrant.

What do we do?

The Computing Ethics and Security Awareness Committee (CEASe) was established within Information Services to develop and present on-going educational programs to help IS staff be more aware of issues of computer and network security, privacy and ethical behavior regarding the access and use of information technological resources.

In 1994, the CEASe Committee broadened its outreach program to include developing and presenting these educational programs to the university community working with information technological resources.

The CEASe Committee recommends policies and procedures regarding such access and use of these resources. Occasionally, the Committee will issue advisories for the consideration and benefit of the University community regarding these issues.

Although not a standing University committee, the CEASe committee reports to the <u>University Policy Committee (UPC)</u> and to the <u>Campus-Wide Information Services (CWIS)</u> committee.

The Committee is available to offer advice and reflections on the various security and ethical issues that may arise, from time to time, regarding the access and use of computing, networking, telephony and information resources at Loyola University Chicago.

Suggestions concerning policies, procedures, and advisories on security awareness and ethics regarding the access and use of information technology resources can be directed to the Computing Ethics and Security Awareness Committee at cease-committee@luc.edu.

revised on October 11, 2001 by Jack Corliss

e-mail: cease-committee@luc.edu.

URL: http://www.luc.edu/infotech/cease/whoweare.html



Information Technologies Policy Committee

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IT Policy Committee

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Purpose of the Policy Committee

The IT Policy Committee works with the Senior Administrator of Information Services to develop policy for appropriate and effective use of information technology at Loyola University Chicago. In this capacity it serves as the final locus of dialogue in the formulat of University programs, policies and procedures pertaining to information technology. It expected, but not required, that the Senior Vice President Information Services will implement the recommendations of this committee.

Charge of the Policy Committee

- To initiate and/or review proposals, initiatives, and programs for the implementati
 of information technology at Loyola University Chicago.
- To initiate and/or review policies with the goal of creating an environment for fact students, staff and administrators to use information technology in an ethical manner to support the mission of Loyola University Chicago.
- To initiate and/or review policies to support the current and future needs of facult students, staff and administrators for information technology at Loyola University Chicago.

Membership

Since all members of the Loyola community have information technology needs, representation of all sectors of the Lakeside campuses should be present. Membership will be comprised of four faculty representatives (appointed by Faculty Council), two undergraduate student representatives, a graduate student representative, a staff councrepresentative, and three administrative representatives, including the Senior Administrative of Information Technology. Ex-officio members should be chosen that represent acade support areas that use information technology such as LUCID, the Libraries, and representatives from the Computer Science Department and ISOM Department.

The Senior Vice President Information Services shall serve on the Committee, and will I available for consultation and collaboration with the committee as necessary throughou their deliberations.

Membership Roster, 2001-2001

Jeff Ambrose

Staff Council

Mary Boyd, Chemistry

Faculty Council

Dick Block, Sociology

2nd alternate, Faculty Council

Maria Connolly, Nursing

Faculty Council

William Fehrman

Secretary to the Committee

Christian Johnson, Law

1st alternate, Faculty Council

Joyce Knight

Administration

Carla Lee, Libraries

Faculty Council

Anne McDonald, Math/CS

Faculty Council

Donna McLaughlin-Travis, ex officio LUCID

Linda Salchenberger

Administration

Karla Peterson, ex officio

Administration

Ellen Watson (chair)

Vice President Information Services



About the Center

About the Center | Ethics at the Center | Social Justice at the Center | Info. for Loyo Dental Ethics & PEDNET | Events Calendar | Staff & Contact Information | Site Map | F

Mission

History

The Center's Director What is Ethics Education?

Mission

Founded in 1991, the Center for Ethics at Loyola University Chicago aims to be a leader in ethics education as it relates to business, healthcare and other important s roles. Through research, educational programs and consulting, the Center seeks to provide public, private and community partners with enhanced awareness, concept tools and innovative approaches for addressing the real life ethical challenges that people face every day. The Center activities are carried out through the continuous efforts of faculty, staff and students from a range of disciplines and experience.

back to the top

The Center's Director



David Ozar is Professor and Co-Director of Graduate Studies in Heat Care Ethics in the Department of Philosophy at Loyola University of Chicago, and Director of Loyola's Center for Ethics. In addition, he i Adjunct Professor of Medical Humanities in Loyola's Stritch School Medicine, where he served as Acting Director of Medical Humanities 1984. He has also lectured in Loyola's schools of law, dentistry, nurs

and social work. He earned his B.A. and M.A. degrees from Loyola, and received Ph.D. in Philosophy from Yale University in 1974. He has taught at Loyola since 1 . . .

What is Ethics Education?

The ethical challenges of corporate life, healthcare and public service are extremely complicated. Decision-makers in these settings need special skills of ethical awarer and judgment to harmonize social, institutional, and personal standards in the control of an organization with its own dynamics and inner life. Experience can teach some this. But effective ethics education is itself a specialized skill requiring trainers with means for developing the ethical skills to help organizations make their decisions very back to the top

LOYOLA UNIVERSITY CHICAGO last updated: 3

THE CHRONICLE OF HIGHER EDUCATION

Information Technology

Tuesday, July 31, 2001

SEARCH THE SITE

SITE MAP

SECTIONS:

Front Page

Today's News

Information Technology

Distance Education

Teaching

Publishing

Money

Government & Politics

Community Colleges

Science

Students

Athletics

International

People

Events

The Chronicle Review

Jobs

FEATURES:

All--

Colleges Could Be Liable for Hackers' Attacks, Insurance Expert Warns

By GOLDIE BLUMENSTYK

New York

Hacker attacks -- both those on colleges' Web sites and those on other sites that take place using colleges' computer networks -- can produce more than inconveniences for institutions: They can also produce liability lawsuits.

The best way for institutions to keep those lawsuits at bay, an insurance expert advised college business officers Monday, is to do a better job of assessing the vulnerabilities of computer systems and then taking steps to close the holes that hackers and others might use.

"Your first step should be prevention," said D. Frank Vinik, a risk manager for United Educators, speaking during the annual meeting here of the National Association of College and University Business Officers.

A better tactic, he said, is to make security and computer-use policies a high priority. Most **information-technology** staffs at universities are busy keeping the computer systems up and running. "They don't have time to think, 'What are the **risks**? What are our vulnerabilities?" he said.

One institution that has taken the issue seriously, he said, is Loyola University Chicago, which established a Computing Ethics and Security Awareness Committee in 1994. The committee, made up of people from 12 university departments, meets monthly to discuss security and privacy issues that arise from the everyday operations of running a college (information about the committee can be found at http://www.luc.edu/infotech/cease/whoweare.html).

If Loyola were ever sued, Mr. Vinik said, officials

there could point to the work of the committee to show that the college had not negligently ignored the issues.